Coychurch Higher Community Council

Minutes of the meeting held on

11th September 2023

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| Present: |  |  |
| Chairman: | John Powson | JP |
| Vice Chairman: | Richard Butler | RB |
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| Councillors | Catherine Reape | CR |
|  | John Holmes | JH |
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|  | Vicky Evans | VE |
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| Clerk/RFO | Josie Porter | JP |
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| Borough Councillor | Alex Williams | AW Via Zoom |
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Time:1840pm

ACTION

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| 1 |  | Apologies: Received and accepted from BC’s R Williams, M Evans, CC Rhys Jones |  |
| 2 |  | Minutes:  The minutes of the July meeting had been read. JP proposed they be accepted; seconded by CR and agreed by all. |  |
| 3 |  | Police matters:  August :  Crimes – 2  ASB – 1  Sept :0 |  |
| 4 |  | Declarations of interest:  CR – Sports and Social Club  RB – Wern Fawr paddock and PTC – RB  JP – RFC  VE – RFC  Welfare Hall – all CC attendees |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Footpaths: Awaiting to hear from Cardiff conservation volunteers – will hasten for a date. | JP  CR |
|  | 5:ii | Publicity/PR/Newsletter: RJ absent.who confirmed  JH confirmed date for Cenin review 27/9CR confirmed brambles cleared and query trip hazzard sign been put back? | JP  JH |
|  | 5:iii | Landscape project: the Clerk shared the news that the budget is now in place and a site meeting is arranged for Wednesday 13th September. No expenditure will be spent until everything is received in writing.  Cllr AW and VE expressed concerns from the RFC who are liaising with BCBC. | JP  CR |
|  | 5:iv | Development- Travellers: Cllr AW confirmed there is a stop on the southern site for a habitat survey to be carried out.  Planning permission from travellers going to committee. Any objections to the new application can be submitted to BCBC.. | AW |
|  | 5:v | Signage: BC: On hold | CR  JH  RW |
|  | 5:vi | Litter: CR stated the Trash It scheme has stopped. Jo Choats from BCBC confirmed no new bins available.  CHCC could ask to upgrade the one by the RFC. Mentioned by VE | CR |
|  | 5:vii | Active Travel Plan: On hold. | JP |
| 6 |  | Millennium site: CR and JH have completed the work on the dangerous boardwalk and did an excellent job. |  |
| 7 |  | Cenin/Hybont: - email from Jess re- drainage scheme had been forwarded to Members. |  |
| 8 |  | Defibrillator: RB All ok. | RB  JP |
| 9 |  | HeolyCyw Welfare Hall: Discussed at trustee meeting. BC AW thanked everyone for their support at last Saturday’s concert. |  |
| 10 |  | Christmas   * Christmas lights turn on 1st December. * JP and RB to judge the Christmas Lights competition - £100 to nominated charity. * 4 readers needed for Christmas Carol service 10th Dec – PH to be asked to read. RB and AW will read. * Confirmed, 100 Carol service song books for £50 to be purchased. All agreed. * CR can help with a Christmas tree but would need some help. RB can offer a trailer. * VE offered to put on mulled wine, tea and coffee and mince pies at the Hall after the concert. * Selection boxes also to be bought. JP proposed £200 for them and the refreshments. All agreed. * RB offered to print posters advertising the event and to get an estimate of numbers of children attending. * AW to share email to Clerk for Adam Raymond, Headmaster, re: giving the children letters about the event. | Clerk  RB  JP  PH  AW  VE |
| 11 |  | Review of community arrangements:  JH – attended the T and CC meeting and confirmed a forum regarding this will be arranged for residents.  AW – confirmed Planning for the Future include residential access to everything within 15mins from peoples’ homes.  AW spoke about the plans for councils merging and strongly recommended that all Councillors put forward their views about it. The Clerk will formulate a response. | JH  AW |
| 12 |  | Training needs: the Clerk requested that, after her 6 months probabionary period, she be allowed to apply for the CILCA qualification All agreed with costs covered by CHCC.  Code of conduct needs to be completed by RB and VE.– Clerk to check with BCBC recourses. | JP |
| 13 |  | Clerk:  The Clerk mentioned that she had to be enrolled on to a pension scheme. It is not a requirement that the council pays into the scheme, but she requested Members consider this.  Handover with former Clerk Karyl Carter is going very well. JPorter is very happy with everything. JP told JPorter to ask if anything is required and everyone is here.to support. | ALL Cllrs |
| 14 |  | Correspondence and planning: see attached list. |  |
| 15 | 15:i | To receive reports from:  Representative on school governing body –  Rhys Jones absent. | JP |
|  | 15:ii | Representative on the board of Conservators – CR:  1A lot of damage up the mountain over to Gilfach. Need to move the byway.  2. ORF had been identified in sheep but residents are not at risk.  3. Flooding at Pant Hirwain – BCBC working on this.  4. Work is being done on Colliers path from Heol y Cyw to Pencoed.  5. (House on the common) Resident objected to people riding horses on the common.  6. Heol Spencer on way to Bryncethin – concerns for live-stock due to lack of barrier by motorway.  7. AW – 13th June Alex had an email regarding trees becoming tangled with telephone line – CR dealing and will take to next Conservators meeting. | CR  AW |
|  | 15:iii | Representative on One Voice Wales  JH – Nothing to report. |  |
|  | 15:iv | Representative on the town and community council:  JH - see 11. Nothing further to report. |  |
| 16 |  | Finance  Expenditure: £576.96 - laptop and Microsoft word for the new clerk.  Zoom renewal cover £143.88  02 contract for 24months for Clerks mobile phone £13.39 per month.  Paper and ink to be refunded to clerk as per usage.  All agreed. |  |
| 17 |  | Matters for the clerk   * JH reported a shortage of blue and bag’s. AW – confirmed Keir will be leaving their contract with BCBC in 2026 * CR confirmed reporting a large hole, 2m from a road, to BCBC. * Residents in Waun Newydd have expressed concern of a known repeat offender being house there. | JH  JP |
| 18 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed: 1953 |  |
|  |  | Signed: |  |
|  |  | Dated: |  |